

## Welcome to Your Tenant Portal

Your Tenant Portal gives you easy options to:

- Pay Rent Online
- Submit Maintenance Requests
- Review Your Lease Agreement
- View Property/Lease Notifications
- View Your Payment History
- Update Your Contact Information

## **How to Access Your Tenant Portal**

You will receive an email from <a href="mailto:notices@rentecdirect.com">notices@rentecdirect.com</a> which will give you instructions for logging into your Tenant Portal.

You can also access your tenant portal with your login credentials by visiting <a href="https://www.rentecdirect.com/tenants">www.rentecdirect.com/tenants</a>.

## **Download the App - Resident Connect by Rentec Direct**

Search your app store for Resident Connect by Rentec Direct to download your Tenant Portal app.

## **How to Pay Rent Online**

You can easily pay rent online through the Payments tab in your Tenant Portal. To get setup follow these simple steps:

- 1. Log into your Tenant Portal
- 2. Click the Payments tab
- 3. Click "Enter Account Information"
- 4. You will be prompted to enter your bank routing number and account number.

Once your bank information is saved, you can make a one-time payment or schedule recurring monthly rent payments. You also have the option to pay by credit card.\*

\*Note: There is a small transaction fee of \$\_\_\_ for eCheck payments or \_\_\_% for credit card transactions.

If you have any questions about accessing your Tenant Portal, using the helpful features, or setting up Online Rent Payments, please contact your property manager.